



Boys & Girls Clubs of Bloomington – Position Available

For Additional Questions contact lblaker@bgcbloomington.org or (812) 332 – 5311 ex. 216

Kenworthy Administration Center - 803 N. Monroe St., Bloomington, IN 47404 (812) 332-5311

- **Media Intern - 10-15hrs/wk stipend \$500-\$600 per semester** - Media Intern will assist in managing all branding, marketing, and design activities related to Resource Development. Responsibilities can include, but are not limited to, creating marketing materials for the organization such as program info sheets, event flyers, invitations, and other materials; maintaining, updating, and creating content for social media sites; creating content for the organization website; creating advertisements for the local news media; writing and editing press releases; attend Club events and programming sessions as needed to take photographs or video. **MUST** be able to work on Wednesdays & Thursdays evenings the week of an Event. **MUST** be able to use InDesign & Microsoft Publisher. **MUST** be available to work in-person.

For more details about the position, visit bgcbloomington.org/work

To apply- send resume to lblaker@bgcbloomington.org

Boys & Girls Clubs of Bloomington is an Equal Opportunity Employer.